

# BLOXHAM PARISH COUNCIL

TUESDAY 18 FEBRUARY 2020

Clerk & Responsible Financial Officer  
Theresa Goss  
3 Tanners Close  
Middleton Cheney  
Banbury, OX17 2GD

(01295) 710965  
bloxhampc@aol.com  
www.bloxhamparishcouncil.co.uk

11 February 2020

Dear Councillor,

A meeting of the Parish Council will be held on **Tuesday 18 February 2020 at 7.30pm** at **St Mary's Parish Rooms, High Street, Bloxham**, to transact the business set out in the Agenda below, and you are summoned to attend.

The District Councillors Christine Heath, Mike Bishop and Andrew McHugh and County Councillor Kieron Mallon are also invited to attend.

T.Goss  
Clerk to the Parish Council

## A G E N D A

1. **Welcome/Recording of Meetings** – To welcome Councillors and the public to the meeting and advise on the procedure for the recording of meetings.  
**7:30pm**

2. **Apologies for absence** - To receive any apologies for absence from the meeting.

*Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meeting as, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.*

**7:30pm**

3. **Declarations of Interest**

*(a) To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers.*

*(b) To consider any Dispensation Requests received by the Parish Clerk and not previously considered.*

**Advice on declarations of interest should be sought from the Clerk prior to the meeting, as advice cannot be given to Councillors at Parish Council meetings.**

**7:30pm – 7:35pm**

4. **Minutes** - To confirm the minutes of the meetings held on 3 February 2020. **(Attached)**  
**7:35pm – 7:45pm**

5. **Matters Arising** - To discuss any issues arising from the minutes of 3 February 2020 **7:45pm – 7:55pm**

6. **Chairman's Announcements**  
7:55pm – 8:00pm
7. **Open Forum** - Residents of the village are invited to raise any items which concern the Parish.  
8:00pm – 8:10pm
8. **The Slade** – To receive a report from Marie Jones, Warden at The Slade.  
8:10pm – 8:20pm
9. **Reports from County and District Councillors** - To receive reports from the Bloxham County Councillor and District Councillors.  
8:20pm – 8:30pm
10. **Planning**
- i) Planning Applications - To consider the following planning applications:
- 19/02979/F, 8 Collins Drive, Bloxham, Retrospective - Erection of shed
  - 20/00119/F, Potters Mill, Hogg End, Bloxham - Erection of garage.
  - 19/02547/F, 32 Brookside Way, Bloxham - Refurbish and re-position existing greenhouse, replace 2 existing shed structures with single combined shed and wood-store
- ii) Highways Meeting – To receive an update on the meeting with County Councillor Kieron Mallon and the County Council's highways officers, which was held to establish whether there are Section 106 funds available to address the highways concerns on the A361, following the approval of the new SEN School on Bloxham Grove Road.

Plans can be viewed at <https://www.cherwell.gov.uk/info/115/planning/443/see-or-comment-on-a-planning-application23as>

8:30pm – 8:45pm

11. **Environment/Village Matters**

- i) Oxfordshire County Council's Fix My Street Super Users – To discuss the County Council's Fix My Street Super User initiative. **(Information previously circulated)**
- ii) Bloxham Annual Parish Meeting – To discuss the Annual Parish Meeting being held on Thursday 16 April 2020.

8:45pm – 8:55pm

12. **Parish Council Matters**

- i) Drop-in and Chat – To note the issues reported at the Drop-In and Chat session held on 8 February 2020. **(Report to follow)**
- ii) Parish Council Representatives - To receive reports from the Parish Council's Representatives on other bodies, including Bloxham Fun Day. **(Reports to follow)**
- iii) Councillors Training Courses – The following training courses are available to Councillors:

date	subject	Half/full day	trainer	location
Wednesday 18 <sup>th</sup> March 2020	Roles and Responsibilities for new councillors and clerks	Full day	Elizabeth Howlett	Didcot Civic Hall, Britwell Road, Didcot OX11 7JN

8:55pm – 9:05pm

13. **Financial Matters**

- i) Accounts for Payment - To approve the accounts for payment. **(Report to follow)**
- ii) Internal Audit 2019/2020 – To approve the Internal Audit Report for 2019/2020. **Report previously circulated)**
- iii) Parish Remuneration Panel – To approve the recommendations within the report of the Independent parish Remuneration Panel 2020/2021. **(Report previously circulated)**  
**9:05pm – 9:15pm**

14. **Correspondence** – Items of correspondence will be circulated to members. **9:20pm**

15. **Public and Press** – To consider passing a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960, that the public and press be excluded from the meeting for item numbered 16 on the grounds that it could involve the likely disclosure of private and confidential information. **9:20pm**

16. **Jubilee Hall, Section 106 Project** - To receive an update on the project.  
**9:20pm - 9:30pm**

17. **Meeting Dates** – Future meeting dates for Bloxham Parish Council are stated below. They will commence at 7.30pm in St Mary's Parish Rooms, Bloxham, unless stated otherwise:

- 2 March 2020
- 17 March 2020
- 6 April 2020 (Only one meeting in April 2020)
- 16 April 2020 (Annual Parish Meeting at Warriner School Hall)
- 4 May 2020
- 20 May 2020 (At Bloxham Primary School)

**9:30pm**

18. **Items for the Next Agenda/Items of Information**

- Dog Friendly Stiles
- Queen Street legal advice
- Kissing gates
- Jennifer Ballinger, Senior Conservation Officer & Bloxham Conservation Area Re-Appraisal
- Declaring a Climate Emergency
- Royal British Legion Centenary & 75<sup>th</sup> anniversary of VE Day celebrations

**9:30pm**

Councillors are asked to note that in the exercise of their functions, they must take note of the following: Equal Opportunities (race, gender, sexual orientation, marital status and any disability); Crime & Disorder, Health & safety and Human Rights.

**Parish Council 'Drop-in and Chat' Sessions are usually held on second Saturday of the month, at the Ex-Serviceman's Hall from 10.30am to 11.30am. Residents are invited along to meet their Parish Councillors and discuss any items affecting the village.**

**Next Session:** Saturday 14 March 2020 (Councillors Stephen Phipps and Mike Morris)

All reports and minutes are available on the Parish Council website [www.bloxhamparishcouncil.co.uk](http://www.bloxhamparishcouncil.co.uk)